

# **PRE-QUALIFICATION & COMPANY PROFILE**



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### **INDEX**

## **1.0 ORGANIZATION DESCRIPTION**

- 1.1 FACILITIES AND LOCATIONS
- 1.2 THE HISTORY OF HDECO
- 1.3 MANAGEMENT PHILOSOPHY
- 1.4 MANUFACTURING
- 1.5 QUALITY

## 2.0 PROJECTS

- 2.1 MOUNTAIN RESORTS & HOTELS
- 2.2 PALACES AND VILLAS
- 2.3 PRIVATE RESIDENCES
- 2.4 BOUTIQUES
- 2.5 HAIR AND BEAUTY SALON
- 2.6 RESTAURNANTS
- 2.7 OTHER PROJECTS
- 2.8 Offices & Banks
- 2.9 EXHIBITIONS
- 2.10 Recent & Ongoing Project

## **3.0 WORKSHOP FACILITIES**

- 3.1 WORKSHOP FACILITIES
- 3.2 List of MACHINERY DESCRIPTION

## **4.0 QUALIFICATION MANAGEMENT SYSTEM**

- 4.1 QUALIFICATION
- 4.2 HEALTH, SAFETY AND ENVIRONMENT

## 5.0 COMMERCIAL LICENSE & CERTIFICATES

- 5.1 Bureau Veritas: ISO 9001-2008 Certification for Design and Joinery Manufacturing for residential, Commercial and Hospitality Sectors.
- 5.2 BM TRADA Q-Mark: International Scheme for Fire Doors BS 476 Part 22

## **6.0 RECOMMENDATIONS**

## **1.0 ORGANIZATION DESCRIPTION**

### **1.1 FACILITIES AND LOCATIONS**

Lebanon Factory/Workshop: Mekalles Industrial Area, Street No.41 P.O.Box 55099 Beirut, LEBANON

## **1.2 THE HISTORY OF HDECO**

HDECO is a dynamic, quality focused design and build company.

The determination and ambitions started in Lebanon more than 35 years ago by late Youssef El-Hajj.

The industry has come a long way, growing from a small family run joinery business to a successful high quality fit-out and refurbishment company, trading in all sectors of the interiors industry with emphasis on customised woodwork and design.

Today we employ well over 100 members of staff, and are fully operational in two international locations in the Middle East.

### **1.3 MANAGEMENT PHILOSOPHY**

HDECO's management philosophy is based on responsibility and mutual respect.

People who approach the company want to work here because we have created an environment that encourages creativity and achievement. HDECO aims to become a leader in supply and installation of all types of Interior Finishes, focused of course, on bespoke quality Joinery. The mainstay of our strategy is to offer a level of client focus that is superior to that offered by our competitors.

To help achieve this objective, HDECO attracts highly motivated individuals that want to work as a team and share in the commitment, responsibility, risk taking and discipline required to achieve our vision.

Part of attracting these individuals is to build a culture that promotes both uniqueness and a bias for action whilst being realistic in setting goals and expectations. This success in turn enables the management to give its employees above average compensation and innovative benefits or rewards, key elements in helping us maintain our leadership position in the worldwide marketplace.

H-DECO has established itself as a progressive force in the delivery of high quality fit out & interior refurbishment projects throughout all sectors of the industry.

A substantial proportion of our work is for end users, both tenants and owner occupiers.

We strive to be at the forefront of our industry with a reputation as reliable, top quality performers who lead by example and put words into action. This desire to be the best and to perform at peak output is part of the company ethos cascaded through all levels of the organization.

We are firmly focused on the commercial education, healthcare and retail market sectors where we apply the same formula to all our interior refurbishment completions. This methodology ensures consistently high standards in workmanship and in achieving the client's budget and time constraints.

### Our approach is simple

Central to our project delivery is the substantial direct employee base covering key trades in the industry. This, we believe sets us apart from some of our "management based" competitors

We believe this construction route ensures that all our site teams are content.

#### Mission

The Management of HDECO is committed to quality and continual improvement in all areas of the organization. Working as a Team and the involvement of employees in the continual quality improvement process ensures that the company's aim for quality, efficiency and customer satisfaction is met. HDECO's target for quality is to maintain and to improve the quality of products and services, in order to meet consistently customer requirements and

internal needs. The management is committed to the safety of the company's operations and, in particular, to the health and safety of employees, customers and the public in general.

HDECO strives to provide its customers with a high-level of customer service with a commitment to continuous improvement by:

• Completing projects successfully is a byproduct of having established successful working relationships.

• Providing a professional client focus relationship through all levels of our organization, and developing long-term customer and corporate relationships/partnerships.

- Affiliation with suppliers and sub-contractors who reflect the same professional approach as Hdeco does.
- Providing state-of-the-art high quality product and being involved in projects where quality is not compromised.
- Providing efficient and reliable service and support.
- Delivering on our promises with the outcome being a win-win situation.
- Having a working environment for its staff which produces stimulation, autonomy, career opportunities and development.

Our fundamental belief is that we will meet the needs and expectations of our clients, their customers, and our colleagues - whatever it takes. We have a "can do" attitude that pervades the organization and gives us energy and enthusiasm. When problems occur, we turn them into opportunities by resolving them quickly, completely, and pleasingly.

#### Philosophy

We take pride in the professional quality of our work, with an uncompromising determination to achieve excellence in everything we do. We believe in thinking "out of the box" and look for new opportunities and challenges through constant learning and self-improvement. Our commitment to our clients, based on best practices and absolute transparency, is reflected in every aspect of our business.

#### What We Do

- Plan, design & build for Residential & Commercial Buildings
- Space planning
- Propose Interior & Exterior Design solution
- Advise customers
- Make sure all designs correspond to customers' needs
- Bring the designs from drawings to reality
- Assure all products are completed in terms of quality and time effectiveness (Hdeco Quality Standardization)

## **1.4 MANUFACTURING**

In this segment, our skilled carpentry workers produce all kinds of custom made & built in furniture. We make sure our woodworks truly fit home and office designs. We create, build and install all types of custom made furniture.

Our production team builds and installs the **finest built-ins** and **highly customized** furniture for your home or workplace. Now you can have elegant, high quality hand crafted furniture to fit your office or factory. We are a bespoke company able to deliver unique and custom crafted woodworking.



#### **Our products**

- Custom made Wardrobe
- Custom made Cabinets
- Custom made tables and chairs
- Custom made kitchen cabinets
- Custom made doors
- Custom made stairs
- Hanging cabinets
- Bar counters
- Wine cellars
- Reception counters
- Built-in TV cabinets
- Built-in Libraries
- External Pergolas & Gazebos
- External Wooden Decking and Cladding
- Outdoor Wooden Benches



## 1.5 QUALITY

**HDECO** emphasizes on high quality products, effectiveness of the computerized systems. It correlates good quality with the best prices and superior service with promptness. It is able to capture the eyes and heart of its customers with its essence. Its creativity grabs the attention of its competitors making it unique in its own ways. Through the art of HDECO, the right setting is conveyed and the right emotions are nourished.

HDECO will continue to strive towards excellence by getting closer to the needs of its customers and by completely satisfying their requirements.

## **2.0 PROJECTS**

## 2.1 MOUNTAIN RESORTS & HOTELS

Aquamarina I & II	Lebanon
Rihab	Lebanon
Mzaar 2000 Hotel Intercontinental (phase II)	Lebanon
Mzaar Lodges	Lebanon
Le Montagnou	Lebanon
Al Waab City	Doha, Qatar
Regency Wyndham Hotel	Doha, Qatar
Rotana Gefinor Hotel	Lebanon
Pangea Warwick Hotel & Beach Resort.	Jiyeh, Lebanon







## **Rotana Gefinor Hotel**









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### 2.2 PALACES AND VILLAS

Palace	Mr. Hassan Hjej	South Lebanon	A
Villa	Mr. Azzi	Lebanon	Y
Villa	Mr. Antoine Chamy	Lebanon	
Villa	Mr. AssoumanTorba	Lebanon	1
Villa	Mr. AmerTamimi	Lebanon	and the second a period of the second
Villa	Mr. BassamFreiha	Lebanon	
Villa	Mr.BoutrosKfoury	Lebanon	
Villa	Mr. Fahed Rajaan	Lebanon	
Villa	Mr. Hamad Mouawad	Lebanon	The second s
Villa	Mr. Kfoury	Lebanon	
Villa	Mr. Mabardi	Lebanon	alla de
Villa	Mr. Mohamad El Okar	Lebanon	
Villa	Mr. Mounir Khatib	Lebanon	CRC/AD
Villa	Dr. Sayad Roni	Lebanon	
Villa	Villa Mr.& Mrs. Hajjar	Jeita – Lebanon	
Villa	Private Villa Dr. Waked	Kleyat– Lebanon	
Villa	Dada Private Villa	Mar Moussa – Lebanon	
Villa	Chami Private Villa	Broumana- Lebanon	THE NUMBER OF THE
1		2.00	
Villa	Mr. Khaldoun Ghunaim	Dubai	
Villa	Mr. Nabil Ali bin Ali	Doha, Qatar	and the second sec
Villa	Mr. Nizar Assad	Syria	and the second second second second
Villa	Sheikh Nawaf Bin Nassir Al Thani	Doha, Qatar	
Villa	Private Villa	The Pearl, Qatar	A A A A A A A A A A A A A A A A A A A
Villa	Private Villa	Um Garan, Qatar	
Villa	Private Villa & Majlis	Um Slal, Qatar	All
Villa	Samer Villa	The Pearl, Qatar	
Villa	Sheikha Nada Villa	Doha, Qatar	
Villa	Mr.& Mrs. Jabra Villa	Lagoona, Qatar	
Villa	Mr. Hassan Daher	Dubai	
			A REAL PROPERTY AND A REAL

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#### 2.2.1 Private Palace 1a Qatar



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#### 2.2.2 Private Villa

Lebanon



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Private Villa



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Private Villa



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#### 2.3 PRIVATE RESIDENCES

Private Residence Private Residence Private Residence Private Residence **Private Residence** Private Residence Private Residence Private Residence **Private Residence Private Residence** Private Residence **Private Residence** Private Residences **Private Residence Private Residence Private Residence** Private Residence Private Residence Private Residence Private Residence **Private Residence Private Residence** Private Residence Private Residence Private Residence Private Residence Private Residence **Beach House** Private Chalet Private Chalet **Private Chalet Private Residence Private Penthouse** 

Duplex Mr. Fathalla Mr. Antoine Saade Al Arab Al Okar Mr. Bahiji Takieldine Mr. Bassam Jaber Mr. Chafic Ammache Mrs. Chami Mr. Elie Selwan Mr. Elie Matar Mr. Fayez Boulos Mr. Ghazy Kfoury Mr. Halim Masoura Mr. Jabri Mr. Joe Mouawad Mr. Louis Philippe Matta Mr. Mabssout Mr. Mahmoud Matar Mr. Malas Mr. Mourad Mr. Ramez Kfoury Mr. Salem Matar Mr. Tabet Mr. & Mrs. Jabre Mr. & Mrs. Al Soleh Residence Mr. Gedeon Residence Mr. Abou Roustom Park Palace - A5 Park Palace - C3 Mr. & Mrs. Hajjar Mr. & Mrs. Alain Bitar Mr. & Mrs Asaad Haddad Mr. & Mrs. Mansour Safadi Mr. Mike Aboud Chalet Nadim Al Aam Chalet Mr.& Mrs. Homsi Mr. & Mrs. Safadi Mr. Daher

Lebanon Bayada - Lebanon Wadi Hills -Lebanon Wadi Hills - Lebanon Ashrafieh - Lebanon Kfarhabeb - Lebanon Solidaire-Lebanon Solidaire-Lebanon Ashrafieh FAL TWR - Lebanon Mtayleb- Lebanon Bayada- Lebanon Bayada- Lebanon Lebanon Lebanon Fagra – Lebanon Fagra – Lebanon Adma – Lebanon **Beirut Central District** 





Private Residence Mr. Malas Mr. Mike Abboud Dr. Farid Hakim Royal Crescent Mr. Neils Price Mr. Rasamny Mr. Said Bin Omeir Mr. Rami Neaimeh Mr. Said Bin Omeir R & A Development R & A Development Mr. George Nassif 21 Royal Crescent Flat Mr. & Mrs. Petrossian Paris, France New York Florida - USA Royal Crescent- London London, UK London, UK London, UK London London London SW1, SW10 and W8 Duchess of Bedford Doha, Qatar London Paris – France





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#### 2.3.4 Wood works



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#### 2.3.6 BEDROOMS



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## 2.4 BOUTIQUE

#### **Commercial**

Milord Solidere	Bei
St Dupont & Le Tanneur	Bei
Milord ABC	Asł
Depeche Mode	Bei
Depeche Mode ABC	Dba
6:05 By Depeche Mode	Bei
Lola et Moi	Sai
Ali Bin Ali Head Quarters	Dol
Emanuel Ungaro	Dol
Lanvin Men	Dol
Lanvin Women	Dol
Maria Luisa	Dol
Paul Smith	Dol
Zai Atelier	Dol
Zai Fashion Center	Dol
Zenith Boutique	Dol

irut Lebanon irut, Lebanon hrafieh, Lebanon irut, Lebanon bayeh, Lebanon eirut DT ifi Village, Lebanon oha, Qatar oha, Qatar















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## 2.4.1 Depeche Mode Retail shop Lebanon



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### 2.5 HAIR AND BEAUTY SALON

**Commercial** 

Porto Salon & Spa Doha, Qatar



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#### 2.6 RESTAURNANT

Montagnou
La Fondue
Salmontini
Cezanne
CroMagnon
Salmontini Riva
Lean Cafe
Opium
Salmontini
Laduree
LINA's CAFÉ

Restaurant Restaurant Restaurant Restaurant Restaurant Restaurant Restaurant Restaurant Restaurant Maison Fondee Restaurant Faraya, Lebanon Faraya, Lebanon Ashrafieh, Lebanon HorshTabet, Lebanon Zeytouna Bay, Lebanon Zeytouna Bay, Lebanon Faraya, Lebanon Dbayeh, Lebanon Jeddah, Kingdom of Saudi Arabia Doha, Qatar Doha, Qatar









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#### Cezanne

## Cro-Magnon







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**Opium Restaurant** 









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Salmontini Riva



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#### 2.7 OTHER PROJECTS

**Justice Palace** St. Maroon Church Bayada Building 862 Bayada Building 4132 L'Emeraude Building La Perle Building Monteverde Building 5046 Mansourieh Building 3119 FragataUniao Ordes des Avocats Ministry of Agriculture Serail Aqua Building **Bdedoun Oil Mill** Qatar Embassy Monteverde 4790-4791 Dekwaneh1932 Fathallah & Chidiac Daychounieh 5 **Building HT1866** Gloria Bldg. Eclat Living Ashrafieh Heights Tower Ferrum Residential Building Furn El Chebbak - Jdeideh & Jounieh Koleiat Bayada Bayada HorchTabet

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Horch Tablet

UN Ship

-Jdeideh Residential Bldg Oil Mil Industry

Residential Building Residential Building Residential Building Residential Building Residential Building Furnished Appartments Residential Bldg Private Residential Bldg Lebanon Yarzeh - Lebanon Bdedoun - Lebanon Jnah – Beirut – Lebanon Mansourieh – Lebanon Dekwaneh – Lebanon Horsh Tabet – Lebanon Mansourieh – Lebanon Horsh Tabet – Lebanon Horsh Tabet – Lebanon Mansourieh – Lebanon Ashrafieh – Lebanon Beirut Central District

Lebanon







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#### 2.8 Offices & Banks

ProSys Offices Chabros Offices Satchi & Satchi Amwal Tower Jawad Building Ministry Building Belle Harvey CG Lebanon Chabros Building El Khoury Law Firms Union of Arab Bank Lebanese Canadian Bank Qatar Financial House FransaBank FransaBank Offices Offices Offices Offices Offices Offices Offices Offices Offices Banks Banks Banks Banks Banks Lebanon Hazmieh, Lebanon Ashrafieh, Lebanon Doha,Qatar Beirut District Lebanon Doha,Qatar Doha,Qatar Beirut -Lebanon Badaro-Leabanon Lebanon Lebanon Doha,Qatar FOCHVILLE DT - Lebanon Ashrafieh Rmeil – Lebanon



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#### 2.9 EXHIBITIONS

#### BEST STAND AWARD Year 2006, 2008 and 2011 - Project Qatar Exhibition



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### 2.10 Recent & Ongoing Projects

Penthouse Mr. Daher REDROCK Village (DEMCO) SGBL Bank Private Villas & Chalets Banks Beirut Central District Faqra – Lebanon Jnah- Beirut











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## 3.0 WORKSHOP

### **3.1. WORKSHOP FACILITIES**

HDECO's Workshop is coordinated and operated by a specialized and experienced team. The Workshop plays a particularly important role in the design department. The workshop is well known for the high quality of work produced by the well-equipped technicians in the workshop, and for the effectiveness with which the workshop integrates and innovative solutions, and supports teaching and research at all levels of the company.

Technicians enjoy access to stations for working with wood, wood products, plaster and glass, as well as facilities for casting, mold making, sandblasting and spray finishing.

The Workshop also maintains a Supply Store which allows workers to obtain material. The Supply Store maintains a stock of the most often used materials for the work flow, while most common modeling and building materials can be ordered through the Workshop within little time.

The complete building comprises of the following:

- Wood Workshop
- Paint Workshop
- Administrative Offices
- Production Offices
- Projects & Design Offices
- Purchasing Offices
- Accounting Offices
- Warehouse / Storage Area
- · Laborers' housing units
- Service Facilities



## 3.2 LIST OF MACHINES

- > Automatic Profiling & Planning Machine FUTURAS Krono SS
- > Automatic Multiblade rip saw SCM
- Assembly Press solid wood
- Band saw Casadei HPO\_GE 800
- Band saw Sicar
- Biesse CNC Router Rover A A3.40
- Bowring machine C90
- Bowring machine
- Bowring Machine Multitech M3
- > Calibrating finish sanding machine-SCM sandya 10s m2
- Chain mortise machine
- Circular saw Altendorf
- Circular saw Elektra I:134
- Circular saw Poalari- P3200N
- Dove Tail Machine
- Ducting System Silo/RM560 F:2225
- Edge Bander Alpha 3.6 F:10136
- > Essicatore EA2200 for water paint booth equipment
- Laser cutting & engraving Universal 5295 I:134

- Mortising Machine AS16
- Mortising Machine Chain Lyon-Flex/France
- > Moudler M.Krono -Automatic profiling and planning machine
- > MU 2 Manual Dovetail Routing Machine Hoffmann Qty2
- PANNEL SAW SCM sigma 65C F:10136
- PRESS HYDROLIC SP30/140 2 Layers
- PRESS HYDROLIC Interwood 2 Layers
- Radial arm saw/Model 1350 I:134
- > ROUTER R9 I:134
- > SPINDLE molder SCM T150K-MACHINE F:10136
- > Spindle moulder- ST3 INVINCIBLE
- Spindle moulder- Stema 88 / T30
- Surface planer Casadei DSB510 I:134
- Surface planer SCM F520e I-10137
- > Thichnesser planner S630-SCM F:10136
- Thicknessing planner R630-CASADEI I:134
- Veneer Cutting guillotine TS03100
- Veneer Cutting guillotine TS0600
- Veneer splicing machine ZC900- -I-10137-

## 4.0 QUALIFICATION MANAGEMENT SYSTEM

## 4.1 QUALIFICATION

Quality management system (QMS) can be expressed as the organizational structure, procedures, processes and resources needed to implement quality management.

Elements of a Quality Management System

- 1. Organizational structure
- 2. Responsibilities
- 3. Methods
- 4. Data Management
- 5. Processes
- 6. Resources
- 7. Customer Satisfaction
- 8. Continual Improvement
- 9. Product Quality

HDECO covering the scope of "Design Fit-Out and joinery manufacturing for Residential, Commercial and Hospitality Sectors", has satisfactorily passed the certification assessment of the Quality Management System ISO 9001: 2008 standards.

## 4.2 HEALTH SAFETY & ENVIRONMENT

The woodworking industry has one of the highest accident rates in manufacturing, most of which are caused by contact with moving machinery. This accounts for 25% of all major accidents in the woodworking industry.

#### Managing Woodworking Safely

Key elements to managing woodworking safely include:

- Risk management: To reduce the chances of an accident occurring, it is best to look at what might cause one and then decide what you need to do to stop it happening.
- Training and supervision: By law, all workers must receive training and supervision that is appropriate to the equipment they will be using.
- Workplace management: Paying attention to layout, worker movement and keeping workshops and storage areas tidy can help reduce the risks.

Workers themselves should also be encouraged to become involved in health and safety as they are often the best people to understand the risks and help find solutions. Through worker involvement you can act together to reduce accidents and ill health within the workplace.

## **5.0 COMMERCIAL LICENSES & CERTIFICATES**

### **5.1 BUREAU VERITAS**



ISO9001:2008 – Quality Management System Certificate

HDECO L.L.C. covering the scope of *"Design Fit-Out and joinery manufacturing for Residential, Commercial and Hospitality Sectors"*, has satisfactorily passed the certification assessment of the Quality Management System ISO 9001: 2008 standards.

5.2 BM TRADA Q-Mark Product Certification



FIRE RATED DOORS Q-MARK: BM TRADA

HDECO L.L.C. meets the requirements of the Exova BM TRADA Q-Mark International Fire Doors Manufacture Scheme to STD 096. This Certification is the ultimate endorsement of a product's performance, whether it's to a British, European or International test standard.

### **COMMERCIAL LICENSES & CERTIFICATES**



#### 6.0 RECOMMENDATIONS



Beirut, October 11th 2016

#### TO WHOM IT MAY CONCERN

Wc, REBELZ AND ASSOCIATES INTERIORS Ltd, an interior design consultancy firm have worked closely with H DECO LLC, which is a company that specializes in the wood worka industry.

During our past years of cooperation extending from 2002 till present, we have been highly satisfied from H DECO skilled managing team, who respected all project deadlines and provided quality control execution drawings and finishing.

Their global services to our customer base has always been very good, courteous and above all, professional in every respect.

As a result, it is with great pleasure that we recommend H DECO LLC as a wood works contractor in the market.

#### REBEIZ AND ASSOCIATES INTERIORS Ltd



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#### DAVID MANSOUR DEVELOPMENT

November 27, 2014

Eng. David Mansour Chairman David Mansour Development

Subject: Letter of recommendation

To whom it may concern,

We, the undersign, DAVID MANSOUR Development represented by Chairman Eng. David Mansour. Would like to acknowledge that HDECO L.L.C. has executed successfully several projects under our contracts. Some of these major projects are MZAAR LODGES Faraya, SIOUFI TOWERS Acharfieh, BAY VIEW I & II

HDECO services were invaluable; the quality of works done was contently top notch. There were conscientious about following project specifications, and their work product rarely needed improvement or revision.

The team whom HDECO utilized was professional, reliable, courteous, and respectful. They was knowledgeable about all aspects of our projects, coordinate and manage the activities, strong organizational skills and commitment to follow through an assets which enable them to juggle the extensive details involved in our projects without missing any details.

In closing, I am very pleased with the final product which HDECO L.I.C was instrumental in delivering; we highly recommend their services without any reservations.

Sincerely, Eng. David Man Chairman

SNA Building – 1<sup>st</sup> Floor – Tabaris Square – Beirut , Lebanon T + 961 1 217317 F + 961 1 324900 M + 961 3 285285 Email : <u>david@davidmansour.com</u> / mzaarlodge@mzaarlodge.com

HDECO L.LC. Industrial Area, Street 41, | P.O. BOX.55099 Beirut – Lebanon | C.R. No71031 | Tel. +961 1 692325/6 | Fax. +961 1 685448 | Email.info@hdeco.com | www.hdeco.com 37 | P a g e



#### To whom it may concern,

We, the undersign, Studies Engineering & Contracting s.a.r.l represented by Chairman Robert Bou Sleiman (Architect), would like to acknowledge that HDECO L.L.C. has executed successfully several projects under our contracts. Some of these major projects are the Gefinor Rotana Hotel-Clemenceau, where they executed the main lobby, front desk, restaurants, Cigar lounge and all the newly designed meeting rooms.

We highly appreciate their outstanding efforts and marvellous achievements and hence we arrogantly recommend their services.

Sincerely Yours,

Robert Bou Sleiman Chairman

Studies, Engineering & Contracting s.a.r.) Elissar - El Metn Center Galleria, Block A, 2nd. Floor Tel.: 04-923280/1



TABET ENTREPRISES S.A.L. P.O.Box: 130 Harmich - LEBANON Tel: +961-5-959959 Fax: +961-5-950193 E-mail: =dmin@labetconstruction.com - www.tabetconstruction.com

#### RECOMMENDATION LETTER

We, TABET ENTREPRISES S.A.L, recommend HDECO as a quality wood work subcontractor.

We worked together on Qatar Embassy Project in Jnah, a very high end project.

H.Deco has demonstrated professional and ethical calibers during this time. Their workmanship is excellent. Their attention to details, anticipate problems, and praise solutions make them a preferred contractor for our projects.

We highly appreciate their outstanding efforts and stunning achievements and we recommend their services.

Sincerely,

TABET ENTREPRISES S.A.L

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HDECO L.LC. Industrial Area, Street 41, | P.O. BOX.55099 Beirut – Lebanon | C.R. No71031 | Tel. +961 1 692325/6 | Fax. +961 1 685448 | Email.info@hdeco.com | www.hdeco.com 38 | P a g e

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#### Beirut, 20<sup>th</sup> October 2014

#### Letter of Recommendation

#### To Whom It May Concern:

I am pleased to provide a letter of recommendation for HDECO L.L.C. They have been selected as my wood work sub-contractor for my private apartment (Achrafich – Beirut – Lebanon), where they executed all wooden carpentry packages, They have met all requirements and did a work that comply with the highest standards.

They have been most willing to perform extra work at reasonable pricing while continuing to meet critical deadlines with a very fast-track schedule. Their cooperation has been outstanding, therefore, I highly recommend HDECO without any reservation for qualifications.

Sincerel

Joseph Hagar 's Director of Architecture Dar Al-Handasah (Shair and partners) Beirnt Lebanon

#### **Recommendation Letter**

To: Whom it may interest:

Please accept this letter as my highest recommendation of H.Decc Company. I have had the opportunity to work with Hideco over the past six years through a variety of new construction and modernization projects.

H Deco has demonstrated professional and ethical calibers during this time. Schedules have been maintained and all projects have been completed on time.

In closing, I am very pleased with the final product which H deco was instrumental in delivering, and I am extremely impressed with their work. I recommend H.Deco to you most enthusiastically, and without any reservations.

Sincerely.

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CUSTOM DESIGNED WOODWORK

H.Deco L.L.C Mkalles, Street N° 41 P.O. Box 55099, Beirut- Lebanon Tet: +961 1 692325/6 Mobile: +961 3 369364 +961 71 133390 E-mail: info@hdeco.com

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